



Church of God in Christ, Inc.
International Headquarters
Office of the General Secretary

FILING OF RESOLUTIONS

*(SAMPLE LETTER TO SEND TO SECRETARY OF STATE
on Jurisdiction Letterhead)*

Date, 2003

Secretary of State's Office
State Capitol

Re: Filing of Documents for ABC Jurisdiction

Dear Sir/Madam:

Enclosed please find an original and 2 copies of a Resolution for ABC Jurisdiction. Please file the original and return the file stamped copies to my attention in the enclosed self-addressed stamped envelope. If you have any further questions, please feel free to contact me.

Sincerely,

Your Name
Title
Address
City, State, Zip